

# Application for Temporary Emergency Bridging Measure for Sustained Employment (NOW)

If you wish to apply for the Temporary Emergency Bridging Measure for Sustained Employment (NOW), please return the completed form to [NOW@hvb-van-daal.nl](mailto:NOW@hvb-van-daal.nl).

We will then process your application as soon as possible.

## 1. Company name

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## 2. Company number (KvK)

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## 3. Wage tax number

Please note that you are required to fill in a separate form for each wage tax number.

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## 4. Account number that the Tax Authority uses for matters related to wage tax. The employee insurance agency (UWV) will check this against the Tax Authority's database.

Note: When submitting this form, please attach a scan of your bank statement related to the account number that the Dutch Tax Authority [Belastingdienst] uses to return wage tax you paid in excess. The bank account number and the account holder's name must be clearly legible in the scan. All other details may be blacked out. Please save the scan as a pdf, jpeg, jpg, or png file. The file size limit is 4 MB.

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**5. If you already submitted an application for a reduction in working time, please provide the application number you received with the confirmation of your application.**

Did you receive further notice about the submitted application for a reduction in working time on or after the 31st of March, please send it to us, as an appendix to this form, at [NOW@hnb-van-daal.nl](mailto:NOW@hnb-van-daal.nl).

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**6. If your company receives a benefit, such as a maternity benefit under the Work and Care Act (WAZO) and/or a Sickness Act (ZW) benefit from the UWV or another benefit to cover labour costs (from the municipality, for instance), please state this below. Such benefits are not part of your labour costs for the NOW. The UWV will make corrections for such benefits later, in the final benefit determination.**

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**7. In which months do you expect the biggest decrease in turnover as a result of the corona crisis?\***

**Note:** you will not be able to change your choice after submitting the application, so it is important to look in which of the aforementioned periods you expect the biggest decrease in turnover. If you need help assessing what period is most relevant in your situation, please contact your relation manager.

- March – April – May
- April – May – June
- May – June – July

**8. By what percentage do you expect your turnover to decrease in the period selected in question 7, compared to last year's average turnover?\***

This average turnover of 2019 are calculated by dividing the annual turnover of 2019 by 4. If you need help determining the decrease of your turnover, please contact your relation manager.

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**Statement of approval**

I state that the information above is true. I also state to be aware that HLB Van Daal will submit the application based on the information and documents provided by me and will not verify the correctness of such information and documents. If and insofar as the aforementioned application is rejected due to incorrect and/or incomplete information or my failure to meet the requirements, I hereby indemnify HLB Van Daal, in advance, against any and all related liability.

Name

Date

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Signature

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**\*further explanation of questions 7 and 8**

You can choose to calculate the decrease in turnover over the measuring period starting on the 1st of March, the 1st of April, or the 1st of May 2020. You must always take a continuous period of three months. You must choose the measuring period when submitting your application. The measuring period cannot be changed when the final settlement takes place. Regardless of your choice, the contribution towards labour costs will relate to the labour costs between March and May 2020, regardless of the three-month period (measuring period) you used to determine your turnover.

If your business consists of one legal entity or natural person, the (expected) decrease in turnover is calculated at the level of that natural person or legal entity. If your business is a compound of legal entities, the decrease in turnover is calculated at group level, taking into account, to the extent possible, the relation between the decrease in turnover and the employment of personnel, and what is customary in accounting law. Paid-out subsidies and other contributions from public funds, received by schools and cultural institutions, are regarded as turnover. Determining turnover at group level means that some companies that suffer a major decrease in turnover are not granted a



benefit because other parts of the group company keep yielding good profits. On the other hand, if the group company's decrease in turnover is 20%, all parts of it are eligible for a benefit, even though based on their individual turnover, they might not be. Again, individual employers apply for the benefit formally.

In case of a group company with foreign subsidiaries, you must **not** count the decrease in turnover of the group's legal entities without a Dutch social security wage. Non-Dutch legal entities and private partnerships who do not have a social security wage that is insured in the Netherlands, should not be taken into account for the calculation of the decrease in turnover.

If parts of a group apply for the benefit, all of them must choose the same measuring period for their applications. It is not possible to measure the turnover from March to May 2020 for one part of the group and from May to June 2020 for the other part of the group.

For the application of this arrangement, a group means a group of companies forming a group within the meaning of art. 2:24b of the Dutch Civil Code. As such, minority stakes in which they do not have decisive authority are not part of the group of which the turnover is to be calculated. Transfer of an equity interest as a result of which a company is no longer part of a group means that, from that moment, the turnover can no longer be added.

An accountant's statement might be required for the final assessment of the NOW benefit for your company (which will take place after the period for which the benefit was requested). When an accountant's statement is required or not and what kind of accountant's statement that is, will be announced later.